

Privacy Policy

At Crown Events we are committed to protecting your privacy and ensuring your personal information is handled with care and respect.

1. Collection of Personal Information

When you make a booking or enquiry with us, we may collect personal details such as your full name, contact information, and a copy of your photo ID. This information is collected **solely to confirm your identity and secure your booking**.

Providing personal details and identification is **entirely at your discretion**. However, please note that certain services, such as confirming or proceeding with a booking, may not be possible without this information.

2. Use of Personal Information

Your personal information is used strictly for internal purposes, including:

- Confirming your identity when you make a booking
- Communicating with you regarding your hire
- Managing and securing your account with us

All personal information is stored on **password-protected systems**, accessible only by authorised staff of the company.

We **do not sell, rent, or share your personal information with third parties**, unless required by law.

3. Enquiries and Mailing List

If you enquire with us through our website or by email, your email address may be added to our mailing list. We occasionally send updates, offers, or important information via email.

You can **opt out of these communications at any time** by clicking the "unsubscribe" link in any email or by contacting us directly.

4. Website Visits

When you visit our website, we may collect non-personal information such as your IP address, browser type, and the pages you view. This helps us improve our website and services. No personally identifiable information is collected unless you voluntarily provide it.

5. Use of External Links

Our website may contain links to other websites for your convenience or reference. Please be aware that **we do not have control over the content or practices of these external websites**. We do not accept any responsibility or liability for their privacy policies or actions.

6. Intellectual Property

All content, including text, images, branding, and design elements on our website or shared via email, are the **intellectual property of Crown Events** unless otherwise stated.

You must not copy, reproduce, redistribute, or use our material on any other platform or for any other purpose **without our prior written consent**.

7. Use of Testimonials

If you provide us with a testimonial or review, whether via email or platforms such as Google Reviews, you agree that it may be used on our website or marketing materials. Where possible, only your first name and/or business name will be published alongside your feedback.

8. Changes to This Policy

We reserve the right to **modify or update this Privacy Policy at any time without prior notice**. Changes will be effective immediately upon posting on our website. We recommend reviewing this page periodically to stay informed about how we handle your information.

9. Your Rights

You have the right to access any personal information we hold about you and request corrections if needed. If you have any questions or wish to update your information, please contact us at the details below.

10. Contact Us

Crown Events

sales@crownevents.co.nz

0800 354 473